**To whomsoever it may concern**

It is hereby certified that following Research Fellow(s)/ Associate(s) of this Institute/university whose attendance details are uploaded online on CSIR HRDG- New FMS portal vide attendance no……………………..dated has/have regularly attended office to pursue his/her/their research

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name and Designation of the fellow | File number | Attendance period From/To | No. of days attended the office | Leaves without stipend | HRA  eligibility YES/NO |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Name and signature of Registrar/Principal/Administrative Officer/Finance Officer

Official Seal/Stamp.

Note:

1. Attendance period should not be more than a month. Separate attendance certificates are required for each month.
2. This certificate has to be furnished on the Host Institute’s letter Head and uploaded on

New FMS for the time being (till one is enrolled with E-sign).